

## **ADMINISTRATION**

The Agora Group has its offices in several locations. The head office is located in a building owned by Agora, ul. Czerska 8/10 in Warsaw, where the following offices are located: Agora S.A. and Agora TC, AMS, Adpol, Agora Radio Group (GRA), Doradztwo Mediowe, Inforadio, NEXT FILM, HR Link and GoldenLine, Optimizers, Yieldbird and a number of departments of Helios and Step Inside. The head office of Helios and Step Inside is located in Łódź.

**The main assumptions for managing the environmental impact in the Agora Group with respect to building administration are\*:**

- reduction of the consumption of non-renewable energy;
- reduction of water consumption;
- reduction of wastewater consumption;
- reduction of waste production.

*\* This applies in particular to the building at ul. Czerska 8/10 in Warsaw, where most of the offices of companies belonging to the Agora capital group are located.*

### **Environmental impact of Administration**

Branches of Agora S.A. and of its subsidiaries are located in the entire territory of Poland. These premises are leased in shared buildings, managed by external administrators who are responsible for environmental issues. In many cases, this makes it difficult to monitor indicators concerning, in particular, water and wastewater consumption, and waste volumes.

Due to the COVID-19 pandemic between March 2020 and December 2020, there were 10%-20% of employees in the building, which significantly affected the results of utilities consumption in that period. The liquidation of local offices was also an additional factor.

## **ENERGY**

### **Non-renewable energy**

**Table: The amount of energy used in Agora S.A.'s office buildings from non-renewable energy**

	<b>2019</b>	<b>2020</b>
Electrical energy * [MWh]	15 800	8 361

	<b>2019</b>	<b>2020</b>
Heat energy** [GJ]	25 600	18 499

Data from invoices

**Calculation methodology:** Counter status, measuring system

\* Due to the sharing of space both in Warsaw, as well as in many other offices, space by Agora S.A. and companies from the Agora Group, the data has been aggregated and relates to the following locations: Bielsko-Biala, Bydgoszcz, Częstochowa, Gdańsk, Gorzów Wlkp., Katowice, Kielce, Kraków, Lublin, Łódź, Olsztyn, Opole, Płock, Poznań, Piła, Radom, Rzeszów, Szczecin, Toruń, Wrocław and Warsaw (headquarters at ul. Czerska 8/10). No data from Białystok, Gorzów Wielkopolski and Zielona Góra (energy charges are included in the rent and / or the liquidation of the seat).

\*\* Data have been aggregated and relate to the locations of Warsaw, Tychy, Piła, Szczecin. No data from other locations.

## Renewable energy



Agora also uses renewable energy sources (RES). In April 2020, we installed **solar panels** on the roof of the Warsaw office of Agora at Czerska 8/10 street. With this investment and the use of renewable energy sources (RES), we have significantly reduced CO<sub>2</sub> emissions, which has a positive impact on the quality of local air. From April to the end of December 2020, we have already produced **77.19 MWh** of green energy, corresponding to a **reduction of approx. 65 tonnes of CO<sub>2</sub> emissions**. This is as if we planted more than 800 trees. The results of the production of green energy by Agora can be analysed on an ongoing basis [here](#).

Thanks to the photo-voltaic installation, we act for the climate: the use of RES reduces CO<sub>2</sub> emissions and has a positive impact on the quality of local air.

## CAR FLEET

Agora's car fleet comprises 13 passenger cars.

| 24.2 thou.

litres of fossil fuels consumption in the Agora Group  
in 2020\*

| 291.6  
thou.

of kilometres made by company cars of the Agora  
Group in 2020\*

*\* The data comes from the administration department of Agora S.A.*

In order to reduce CO<sub>2</sub> emissions, Agora plans to replace all cars with hybrid cars in the coming years.

## WATER AND EFFLUENTS

Water in all administrative buildings of Agora S.A. is collected from the municipal network.

Water at Agora's Warsaw office is drinkable and certified by [Watersystem](#).

**Table: Water extraction and amount of effluents generated in office buildings of the Agora Group\***

	2019	2020
Water extraction [m <sup>3</sup> ]	21 361	12 435
Amount of effluents [m <sup>3</sup> ]	21 337	12 382

*Źródło: dane pochodzą z faktur*

*Metodologia wyliczeń: Stan licznika i podlicznika, układ pomiarowy*

*\*Ze względu na współdzielenie przestrzeni zarówno w warszawskiej, jak również w wielu innych siedzibach, przestrzeni przez Agorę S.A. i spółki z Grupy Agora, dane zostały zagregowane i dotyczą lokalizacji: Bielsko-Biała, Bydgoszcz, Częstochowa, Gdańsk, Gorzów Wlkp., Katowice, Kielce, Kraków, Lublin, Łódź, Olsztyn, Opole, Płock, Poznań, Piła, Radom, Rzeszów, Szczecin, Toruń, Wrocław oraz Warszawa (siedziba przy ul. Czerniejskiej 8/10). Brak danych z Białegostoku, Gorzowa Wielkopolskiego i Zielonej Góry (opłaty za energię wliczone są w czynsz bądź/i likwidacja siedziby).*

The effluents are discharged to municipal companies. No effluents are discharged to groundwater or surface water.

## WASTE

The Agora Group companies, in respect of 100% of waste they produce, entered into agreements requiring the recipients to recycle or neutralise waste. Each company in the Agora Group implemented a waste management programme and, in accordance with the legal and reporting requirements, they communicate this information to the competent authorities.

**THE RESPONSIBILITY REPORT FOR THE YEAR 2020 AGORA GROUP AND AGORA S.A.**

In Agora, municipal waste is segregated and collected separately, in accordance with the local municipal waste management system. Therefore, the Company does not monitor the weight of these wastes. Hazardous and non-hazardous waste is transferred to the relevant external entities dealing with waste disposal.

There is a canteen in the Agora building at Czerska street, which generates food waste.

**Table: Weight of waste generated in the building belonging to Agora S.A. in 2020**

<b>Waste code</b>	<b>Type of waste</b>	<b>Weight [metric tonnes]</b>	<b>Methods for the disposal</b>
03 03 08	Wastes from sorting of paper and cardboard destined for recycling	0.5993	Donated to a paper sorting organization
15 01 06	Mixed packaging	0.84	Donated to an organization dealing with waste disposal
16 02 13, 17 04 11	Discarded equipment containing hazardous components (including cables)	0.69	Donated to the electrical and electronic equipment recovery organization
16 03 80	Food products past due date or unfit for consumption	3.71	Delivered to a biogas plant
17 02 01	Wood	1.54	Donated to the organization dealing with waste disposal and sent for recycling

Waste code	Type of waste	Weight [metric tonnes]	Methods for the disposal
17 09 04	Mixed construction, renovation and dismantling waste	9.68	Storage in landfills in a deliberately designed manner (e.g. placing in sealed separate compartments, covered and insulated from each other and the environment)
19 12 01	Paper and cardboard	99.638	Shredding with two HSM FA 400.2 cc shredder baler systems and a compatible KP 40 V press
20 01 25	Edible oil and fat	0.44	Delivered to a biogas plant

Data under a contract with waste collectors.

## Achieving 2020 environmental goals in the Agora Buildings

In 2020 Agora set itself environmental goals related to the administration of office buildings, in particular the headquarters at Czerska street in Warsaw:



PLANS FOR 2020:



However, since in 2020, as a result of the COVID-19 pandemic, most plans had to be postponed or suspended. The only but crucial goal (not mentioned above) that was successfully achieved was the installation of **solar panels** on the roof of the Agora's Warsaw

headquarters.

## Environmental plans for 2021 r.

	
<p>Modernisation of <b>air handling units</b> (postponed from 2020 as a result of the COVID-19 pandemic outbreak), including ventilation cabinets, with the aim of <b>saving up to 400 MWh in energy consumption per year.</b></p>	<p>Activities to reduce <b>water consumption</b> - continuation of the replacement of taps operated with a photocell in the Warsaw headquarters of Agora S.A.</p>